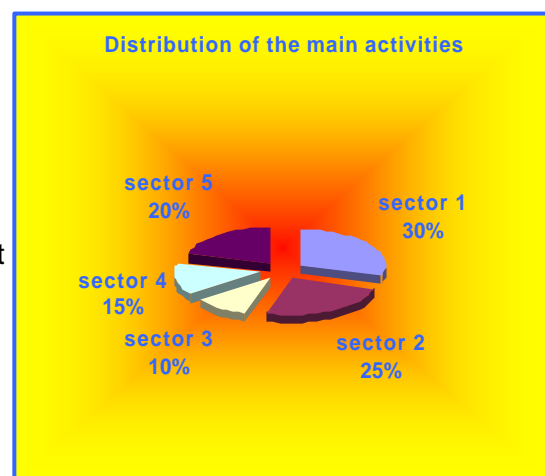


Founded in 1994 the karriere club is an independent service center which acts as a trusted advisor to its clients providing a full range of career management, development, and training programmes. Our team consists of different highly-qualified specialists – economists, educationalists, psychologists, psychotherapists, specialist in dataprocessing and germanists.

Our main activities are:

- single consultation
- trainings and workshops / curricula
- personnel consultation
- personnel and organisational development
- test development
- project management
- research and development
- international projects



SECTOR 1

SINGLE CONSULTATION

Our aim group is between 14 and 60 years old. We advice people who have to take a educational, job or career orientated decision. Our method is a combination of diagnostics / potential analysis and personal consultation.

SECTOR 2

TRAININGS AND WORKSHOPS / CURRICULA

We offer trainings and workshops within the following areas:

- communication (discussion guidance, work with relatives, speech technology, selling techniques, conflict management, negotiation training, telephone conversation, ...)
- personality development (presentation, team guidance, ...)
- economics (marketing, modern correspondence, bookkeeping, accounting of personnel, controlling, new german orthography, tax and labour law, ...)

- train the coach / train the trainer (new pedagogical possibilities, presentation techniques, improvement of relevant competences ...)
- project management and organising (time management, secretariat agendas)

SECTOR 3

PERSONNEL CONSULTATION

We select new employees for companies – from the secretary up to the managing director. Our method is use of diagnostics and structured interviews. We also have experience in arranging professional assessment-centers.

PERSONNEL AND ORGANISATIONAL DEVELOPMENT

We help to develop concepts concerning improvement of the organisation, working atmosphere, team spirit, the personnel policy, the job-application flow and training concepts.

Our business-customers are e.g. berlitz (international language school), ÖAMTC (it is the biggest austrian car-club), austrian airport services, ...

SECTOR 4

TEST DEVELOPMENT

We develop psychological based diagnostics concerning abilities, interests and personality. We do both, special tailored tests for companies and general tests for individual purpose.

PROJECT MANAGEMENT

We are coordinating some projects in the field of handicapped people, e.g. ABAK – employment agency for academics with a handicap and / or a chronical illness; Blind Train – vocational qualification and training of blind and visually handicapped people.

RESEARCH AND DEVELOPMENT

We serve scientific research and development for companies and institutions.

SECTOR 5

INTERNATIONAL PROJECTS

In our international projects we work as a promotor or as a partner. We develop psychological diagnostics, create curriculas and execute trainings in different fields (psychological, economical, educational, linguistical, ... area) and we arrange the complete organisation for foreign groups including the cultural programmes, the accomodations,